

# *the chapel*

## *booking form*

Date of wedding:

Brides name:

Maid of honour:

Bridesmaid 1:

Bridesmaid 2:

Bridesmaid 3:

Flower girl :

Groom:

Best man:

Groomsman 1:

Groomsman 2:

Groomsman3:

Pageboy:

Contact details:

Bride:

Email:

Home ph:

Mobile:

Groom:

Home ph:

Mobile:

Addresses

Bride:

Groom

Church:

Reception:

Cost of package agreed on: \$

Deposit: \$

Balance: \$

Due at final meeting:

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1. I agree to pay the booking fee upon signing this agreement within seven days to secure the booking date. The balance of the agreed wedding coverage is due within 14 days prior to the wedding event. Matthew Laing will be the photographer unless medically unfit to work.
2. The-booking fee of \$ 550.00 is refundable upon cancellation of your wedding. However, \$275.00 will be deducted for administration cost incurred to that point. A cheque will be forwarded to the person's names above thirty days after the company the chapel receives in writing a cancellation notice. I also agree to give sixteen weeks notice of cancellation of the proposed wedding and I fully understand that the cancellation inside the sixteen weeks will forfeit my complete booking fee to the company the chapel. No credit of goods will be issued.
3. The Company the chapel shall retain the title, copyright, and ownership of reproduction recording materials (negatives, disk, and media) of all images produced for the event. Permission for sole exhibitions, competitions, media, company advertising, studio promotion, and any other requirements is granted by the client.
4. The company the chapel will take every care possible with the complete production of your event and coverage, liability for loss and damage is 50% refund of the above agreed fee. No warranty or guarantee is expressed or implied for any service. The chapel shall not be responsible or liable for any loss, damage or injury caused by neglect or accident by our agents, suppliers, laboratory, freight carriers, materials defects, equipment malfunctions, acts of god, any of which may result in but may not be limited in loss or damage, to exposed film or errors in processing. No guarantee of any special images without prior arrangement depending on the climatic conditions and timing on the event day.
5. All future product orders require 50% deposit with balance due on delivery. Reprint prices remain firm for sixty days after the completion of your wedding. Production of prints and albums after the event is between 4-6 weeks depending on suppliers work loads and seasonal timings. The chapel will return all negative after a three-month period.
6. I fully understand and agree to the above conditions as detailed.

Client signature:

Date:

Company signature:

Date: